



# Student Dress Code

School councils must develop and review their student dress code in accordance with the Department's Student Dress Code policy guidance on the School Policy and Advisory Guide, available at the following link:

<https://www.education.vic.gov.au/school/principals/spag/management/pages/dresscode.aspx>

This will include ensuring your student dress code meets human rights and anti-discrimination requirements, includes exemption processes and addresses health and safety considerations. School councils will also need to ensure they have properly consulted with the school community in developing/reviewing this student dress code. Guidance on consultation processes is available on the School Policy and Advisory Page here:

<https://www.education.vic.gov.au/school/principals/spag/management/Pages/developing.aspx>

## PURPOSE

The purpose of the Student Dress Code is to outline Springhurst Primary School's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Example School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Example School's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

## SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

## UNIFORM AND APPEARANCE

The full list of Example School's compulsory school uniform items are available at Appendix A to this policy.

## **General appearance**

While at school, travelling to or from school or participating in school activities, Example School students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Additional layers of clothing may be worn underneath the uniform for added warmth.

## **Jewellery and cosmetics**

Students are not permitted to wear decorative jewellery to school. Stud earrings and sleepers worn in the ears, and watches, are the only acceptable jewellery.

## **Hair and Sun safety**

Shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety.

School uniform hats must be worn outside in Terms 1 and 4 and on any other day prescribed by the school. School uniform hats may also be worn outside of this time period, by parent or student choice.

Hats are not to be worn inside.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

## **PURCHASE OF UNIFORMS**

Uniform items can be purchased from [INSERT] at school, or parents may order it directly from [insert information and webpage if applicable]

Example School Parents' Club also operates a second-hand uniform store for parents. *(insert further information such as contact, opening hours, how the school/Parents' Club will communicate opening hours if they are not set times etc.)*

## **Support for families experiencing difficulty**

Please contact the Principal or [insert other staff member] to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

Example School also has uniforms available to families to borrow on request.

## **IMPLEMENTATION**

Example School will ensure that this Student Dress Code is communicated to all families and students through our website and [insert other methods of communicating if applicable]. We will assist students who may be experiencing difficulties complying with this policy where possible.

[Sample only] Students wearing non-compliant uniform items may be asked to change into a compliant item of clothing provided by the school.

If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis, a note will be provided to the student and parents by the classroom teacher. If non-compliance with the dress code becomes a continued occurrence, the Principal will be informed and a phone call home may be required. In this event, the school will continue to work with the student and family to support compliance.

[NOTE: Information about consequences for non-compliance with the dress code, as determined by the School Council, can be inserted here, or can be addressed in your Student Wellbeing and Engagement Policy.]

Sample only: Measures taken by Example School to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

## EXEMPTIONS TO STUDENT DRESS CODE

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.
- [insert other exemptions applicable to your school]

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

[NOTE: The Department's policy on [Student Dress Codes](#) requires the Principal or delegate to provide written reasons when not allowing an exemption. It also states that the Principal is responsible for managing and conducting the exemption process. In exceptional circumstances another staff member at the school or regional office may be appointed to consider an exemption request.]

## CONCERNS ABOUT THIS STUDENT DRESS CODE

**Example School** welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Parent Complaint Policy*, available [**INSERT**].

## FURTHER INFORMATION AND RESOURCES

- **Example School** Sunsmart Policy
- **Example School** Parent Complaint Policy
- **Example School** Student Wellbeing and Engagement Policy
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

## REVIEW CYCLE

This Student Dress Code was last approved by School Council on [**INSERT DATE**] and is scheduled for review in [**INSERT FOLLOWING YEAR'S DATE**], [**NOTE: The Department's Student Dress Code policy requires school councils to decide annually whether or not amendments or a full review of the dress code is required**].

## APPENDIX A: EXAMPLE SCHOOL UNIFORM ITEMS

The below uniform items and requirements are sample only:

### All year round

The following items may be worn all year round, with either the summer or winter uniform:

#### **Jumper or Vest**

Green polar fleece with school logo

Navy polar/vest fleece with school logo

#### **Polo shirts**

Green long and short sleeved with school logo.

#### **Skorts**

Plain navy skorts without decoration or brand name and in winter can be worn with navy blue tights/stockings.

#### **Socks or tights/stockings**

Navy blue or white socks

Navy blue tights/stockings

#### **Footwear**

Appropriate footwear is to be worn. Summer sandals with covered toes, black or brown school shoes or pull on school boots or runners are permitted. No thongs or open-toed sandals are permitted.

#### **School Rain Coat (Optional Item)**

Navy Blue coat with red collar and school logo

#### **Headwear**

Navy blue, green or white head bands, hair ribbons, "scrunchies" or headwear worn as part of cultural/religious beliefs. Elastic Bands used to tie up hair may be worn in any colour.

### Summer Uniform – to be worn in Terms 1 and 4

#### **Dresses**

Summer blue and white checked dress

#### **Shorts**

Plain navy blue shorts without decoration or brand name

### Winter Uniform – to be worn in Term 2 and 3

#### **Pants**

Plain, navy blue track pants without decoration or brand name

#### **Skivvies**

Plain green skivvy

### Hats – to be worn from mid-August to 30 April

Navy broadbrim without decoration or brand name.

### Sports uniform

Green polo top with navy blue shorts/skirt/skort.

There are specific uniform requirements for students participating in specialist sports such as netball, [INSERT OTHER SPORTS]. These uniforms are provided by the school for the duration of the sports season.