

## CHILD SAFE STANDARD 6: RISK ASSESSMENT TEMPLATE

### Springhurst Primary School

Risk Event or Environment	Existing risk management strategies or existing controls	Likelihood	Consequence	Current risk rating	New risk management strategies or treatments	Who is responsible?	Target risk rating
Springhurst Primary School is located in a small community and there is heightened familiarity between school community members, staff and students	Child safe policy and procedures embedded in school and school community Students and School community aware of reporting procedures and policies				<ul style="list-style-type: none"> <li>School Community aware of code of conduct and expectations of behaviour.</li> <li>Students educated about (Standard 7) i.e. Victorian Curriculum, re Resilience, Rights and Respectful Relationships (RRRR)</li> </ul>	Principal, School Council Chair	
Springhurst Primary School: Physical environment of the school is located in the township of Springhurst.	On site supervision policy				<ul style="list-style-type: none"> <li>Address how else is this is managed in your school</li> </ul>		
No organisational culture of child safety – lack of leadership,	Child safety code of conduct	Possible	Severe	Extreme	<ul style="list-style-type: none"> <li>Strategies to embed organisational culture of child safety are reviewed</li> </ul>	Principal, School Council Chair	Low

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public commitment and frequent messaging	Strategies developed to embed culture of child safety				<ul style="list-style-type: none"> <li>Statement of commitment to child safety is publicly available</li> </ul>		
Inappropriate behaviour is not reported and addressed	Child safety code of conduct Clear child safety reporting procedures Performance management procedures	Unlikely	Severe	High	<ul style="list-style-type: none"> <li>Strategies to embed organisational culture of child safety are reviewed</li> <li>Refresher training for staff – see eLearning mandatory reporting module</li> </ul>	Principal, School Council Chair	Low
Unquestioning trust of long term employees and contractors or norms	Strategies developed to embed culture of child safety Clear child safety reporting procedures	Possible	Major	High	<ul style="list-style-type: none"> <li>Refresher training for staff – see eLearning mandatory reporting module</li> </ul>	Principal, School Council Chair	Low
Recruitment of an inappropriate person	WWCC or Victorian Institute of Teaching registration	Unlikely	Major	Medium	Processes updated to require: <ul style="list-style-type: none"> <li>Criminal history search</li> <li>Pre-employment reference check includes asking about child safety</li> </ul>	Principal, School Council Chair	Low

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Engagement with children online	Child safety code of conduct  Strategies developed to embed culture of child safety	Possible	Moderate	Medium	<ul style="list-style-type: none"> <li>Train students and staff to detect inappropriate behaviour</li> <li>Ensure appropriate settings on all student technologies</li> </ul>	Principal, School Council Chair	Low
Unknown people and environments at excursions and camps	Child safety code of conduct  Strategies developed to embed culture of child safety  Clear child safety reporting procedures	Unlikely	Moderate	Medium	<ul style="list-style-type: none"> <li>Assessment of new or changed environments for child safety risks</li> <li>Ensure Code and strategies apply in all school contexts</li> </ul>	Principal, School Council Chair	Low
Ad-hoc contractors on the premises (eg maintenance)	Child safe environments  Information and awareness for visitors, staff, volunteers and contractors  Adequate monitoring	Unlikely	Moderate	Medium	<ul style="list-style-type: none"> <li>Refresher training for frequent contractors</li> </ul>	Principal, School Council Chair	Low

