



November, 2021

Dear Parent/guardian,

Springhurst Primary School is looking forward to another great year of teaching and learning and would like to advise you of our school's voluntary financial contributions for 2022

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support in the past, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide school community celebrations and activities, graduation night, opportunities for students to participate in camps, artistic, cultural and sporting activities, enhanced digital learning with upgraded IT resources, and so much more.

Financial Support for Families

Springhurst Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund for eligible families.
- other state and community assistance programs which we can provide you information about

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Wendy Walker or Jan Cashen

Ph: 03 5726 5291 | Email: Wendy.walker@education.vic.gov.au Janine.cashen@education.vic.gov.au

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



WENDY WALKER
PRINCIPAL



SIMONE LEWIS
SCHOOL COUNCIL PRESIDENT

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment for: <ul style="list-style-type: none"> • Classroom Stationery & workbooks • MACC/MARC consumables – paint, crayons, canvas, glitter, coloured paper • Online subscriptions (Maths Seeds, Reading Eggs, Prodigy) • Incursions/ excursions/ cooking/ gardening/ STEM (Science, Tech, Engineering & Maths) 	\$150.00
<ul style="list-style-type: none"> • Curriculum Swimming Program 	\$45.00
TOTAL	\$195.00

Extra-Curricular Items and Activities

Springhurst Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. Details of these items and activities will be advised to families throughout the year.

These activities may include but are not limited to the following:

Extra-Curricular Items and Activities	Amount
Optional Year 3-6 Camp Program	\$ TBA
Optional Year 6 Shirt	\$ TBA
Other optional excursions to be scheduled	\$ TBA

Total

Category	
Curriculum Contributions	\$195.00
Extra-Curricular Items and Activities (above)	\$TBA



Payment methods

Parent payments can be made either electronically – BSB:063-531, Acct 1008 8975 Please use your child's surname as the reference, or by cash or cheque. Payments by instalments are welcome.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PLEASE NOTE: If you are the holder of a current Health Care Card or Pension Card you may be eligible for the CSEF (Camps, Sports & Excursions Fund) which will help pay for swimming and other excursions/incursions during the year. Jan will provide more advice at the start of 2022 in relation to this.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.